

ABOUT ME

As a highly motivated Purchasing Specialist with 6 years of diverse experience at AlKhalil Design, I bring a refined skill set in Negotiation, Adaptability, Effective Communication, and advanced proficiency in Microsoft Excel and Word. With a Bachelor's in Arts obtained in 2016, my strong attention to detail and collaborative spirit drive successful team outcomes. I am eager to join your team and contribute to elevating procurement efficiency and results.

LANGUAGES



MOHAMMED
ALDUWAYGHIRI

PURCHASING SPECIALIST

0535739374

qwerasd7@gmail.com

WORK EXPERIENCE

ALKHALIL DESIGN
QASSIM
Jul 2021 - Present

PURCHASING SPECIALIST

- Negotiated supplier deals saving 15% on procurement costs
- Fostered supplier relationships, improving service quality

ALKHALIJ RESTAURANT
QASSIM
2019 - 2021

Restaurant manager

- Negotiated supplier contracts, lowering food costs by 10% consistently.
- Successfully led a team of 20, enhancing service efficiency and morale.

EDUCATION

QASSIM UNIVERSITY
Qassim
2016

Bachelor of Arts

SKILLS

NEGOTIATION	ADAPTABILITY
COMMUNICATION	MICROSOFT EXCEL
TEAM COLLABORATION	ATTENTION TO DETAIL
MICROSOFT WORD	